

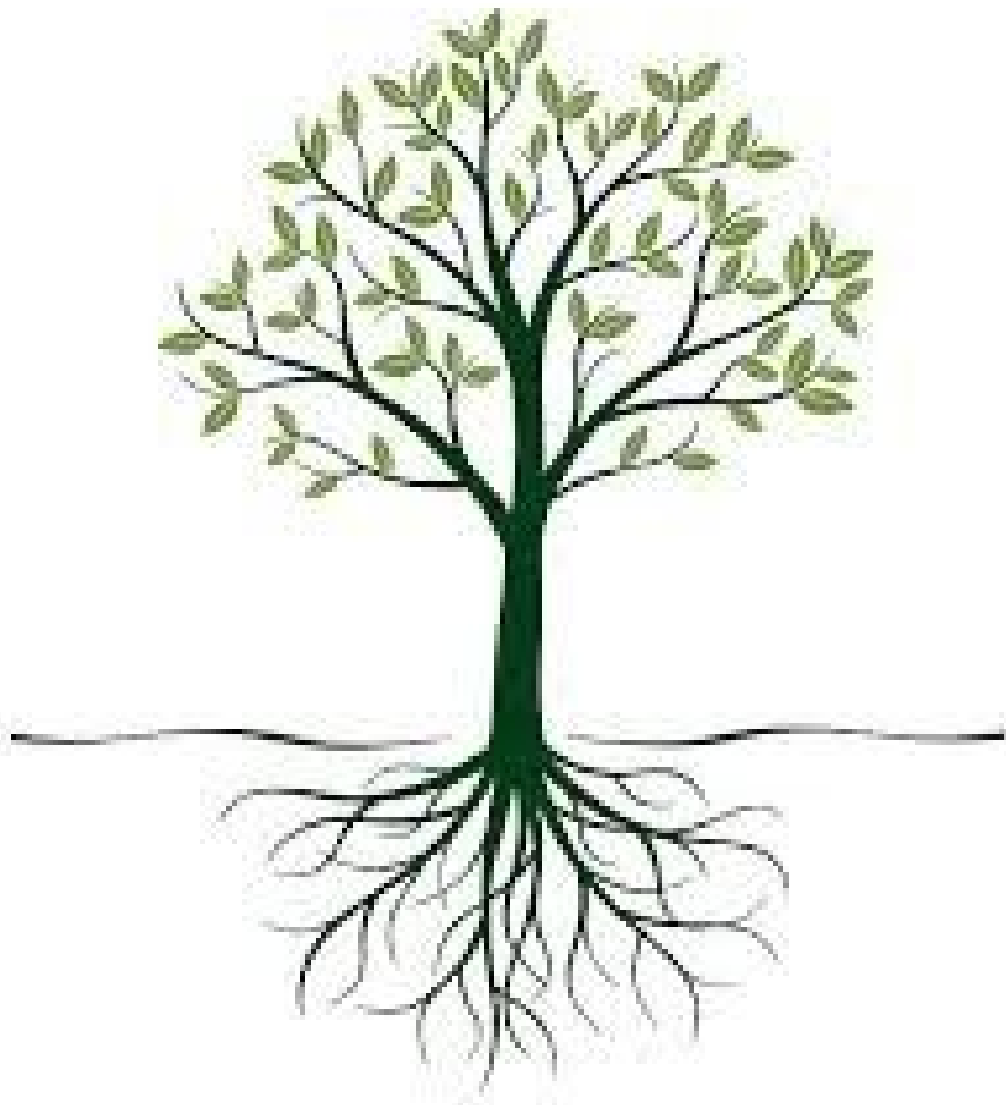
Chesterfield & District Family History Society

MEMBER'S HANDBOOK



EST'1989

All trees have branches and all trees have roots,
without roots the tree would not exist
or it would fall over!



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Chesterfield & District Family History Society

History of CADFHS established 1989

April 1989 and a meeting took place of the Local Family History Group and branch of Derbyshire Family History Society.

At this meeting it became apparent that members of the group felt that it was time to form their own Local Family History society.

A meeting was arranged for the 2nd of May and a Committee was formed, the committee then worked hard to put the constitution together.

After many meetings and discussions the new society was ready to go. Chesterfield and Family History Society was formed.

The committee was as follows.

Chairman	Ray Norton
Vice Chair	Malcolm Pearce
Secretary	Maureen Pearce
Treasurer	Michael Sharrett
Minutes Secretary	Constance Ellis
Membership Secretary	Barry Parker
Library Coordinator	Janet Liversidge
Committee:	Elsie Allen, Edward Minter, Greta Stevenson
Refreshment Committee,	Doreen Rodgers, Gail Onza, and Jo Glasby

The first AGM took place on the 5th of September 1989 and the first magazine was produced in October 1989

Meetings were held on the first Tuesday of the month at St Thomas' Church Hall, Brampton, Chesterfield .

By the first newsletter, the society had 43 members.

Footnote

In those early days our society pioneers had a hard slog and became foot sore soldiers. There was no Internet, Ancestry.com, FindMyPast etc. to help them with their research, it was all about visiting the local and national archives, many churches and graveyards.

We benefit today because of the work carried out over the years by so many good people who have been the custodians of CADFHS and to whom we should be truly thankful.

In 2012 the society almost closed.

To survive the society needed to be transformed and also needed to attract new committee members and new members with new ideas.

At the AGM of 2012 the new phase of CADFHS began, embracing the many changes taking place and the newer resources & records now available to us, such as the Internet, Social Media and programmes like Who Do You Think You Are, which have introduced Family History and Genealogy to the newer generations. What is our aim? To be the custodians of CADFHS for the future.

Membership Projects from 1989

Not much has changed?

MEMBERSHIP PROJECT.

As agreed in the September 1989 Annual General Meeting Membership Report we outline below the townships and parishes within our Chesterfield District.

Parishes.

Ashover - Barlborough - Barlow - Beighton - Bolsover - Brampton - Brimington - Calow - Chesterfield - Clay Cross - Clowne - Dronfield - Eckington - Elton - Hasland - Heath - Holmesfield - Killamarsh - Morton - Newbold - New Whittington - North Wingfield - Old Brampton - Pilsley - Remishaw - Scarcliffe - Shirland - Shuttlewood - Staveley - Sutton-cum-Duckmanton - Tibshelf - Whittington - Whitwell - Wingerworth.

Associated Townships.

Alton - Apperknowle - Arkwright Town - Ault Hucknall - Barlow Commonsides - Barrow Hill - Brackenfield - Brimington Common - Carr Vale - Coal Aston - Creswell - Cutthorpe - Danesmoor - Doe Lea - Dronfield Woodhouse - Duckmanton - Glapwell - Grassmoor - Hardstoft - Higham - Holmewood - Holymoorside - Kelstedge - Langwith (with Nether Langwith) - Marsh Lane - Mastin Moor - Moorhall - New Houghton - Palterton - Poolsbrook - Spinkhill - Stainsby - Stretton - Sutton Scarsdale - Temple Normanton - Tupton - Unstone - Wadshelf - Walton - West Handley - Whaley - Woodthorpe.

You may notice that the areas listed above approximate to the original Scarsdale Hundred and cover approximately the north east of the county.

The project proposed for the next quarter is two-fold.

1. To collect together as many Church and Chapel written histories as possible, to eventually give us a complete concensus of Church history material for the above areas. It will also form the first project to launch our library.
2. At the same time, to establish a person willing to become a point of contact within the above areas.

Will you the members please help in this project? Obviously it will mean members will have to check back to the membership secretary which histories are already available and which ones are still required. To help this project we will be expecting to publish an outline map of the area.

NOTES.

Our Vision Statement

Chesterfield & District Family History Society's mission statement is for it to be one of the country's leading and forward thinking 'Family History Societies'. Providing a strong base to enable our members to develop and grow as 'Family History researchers'. We aim to foster a positive experience and environment, through creative, innovative, and related services for our members.

European Union General Data Protection Regulations (EU GDPR)

The GDPR is designed to help all of us have more control over our personal data, and how it is used.

Who does the information GDPR apply to?

Data subjects, being all visitors and users of any website who are members of the European Union, and therefore who submit personal data. Chesterfield & District Family History Society is the *data processor* and *data controller of this site*. You can find out more about this law [here](#)

Privacy Policy

This Privacy Policy sets out how we use and protect your information that you may provide when you use this website. Your privacy is protected and important to us. If you provide identifiable personal information it will only be used to help us fulfil your project requirements. CADFHS is the Society which collects any personal data submitted through cadfhs.org. We may update this policy periodically, please check this page to ensure that you are in agreement with any changes.

What We Collect

Personal information, basically any data that can be used to identify or contact you is collected so we can address your requirements. This could include your name, address details, email, telephone numbers, or information pertaining to your family history projects. You may also at times be asked to leave a message about your enquiry or contribution. Websites also collect your IP address through the use of Cookies (find out more about cookies below). If you opted-in to our mailing list, you may receive occasional emails on important updates or service information. You have the right to opt-out or and have any personal details removed at any time, please email: secretary@cadfhs.org

What We Do With The Information We Collect

Information is saved until the enquiry is dealt with, and then archived with the project or on cloud based systems during your membership period. We also retain your contact details and information in the emails you have sent, but you can request to have your personal details deleted at any time. We will not sell, distribute, or lease your personal information to third parties unless we have your express permission, or are required by law to do so. We may use your personal contact details to send you relevant messages about your membership, or information you may need as part of the services we offer. i.e changes!

Data Security

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

- Data is stored on a secure cloud-based server or on a secure, password protected computer with limited user access.
- Sending information over the internet is generally not completely secure, and we can't guarantee the security of your data while it's in transit. Any data you send is at your own risk.
- We have procedures including passwords, restricted access and other security features in place to keep your data secure once we receive it.
- CADFHS will NEVER pass on your personal data to third parties without first getting your explicit consent

Controlling your Personal Information

You may choose to restrict the collection or use of your personal information in the following ways: whenever you are asked to fill in a form on the website, look for the box that you can click to indicate that you do not want the information to be used for direct marketing purposes. If you have previously opted-in to a mailing list, or provided other information, you can find out what information we hold, and ask us to remove or not to use any of it, by writing to or emailing us at secretary@cadfhs.org. You may request details of personal information which we hold about you. If you believe that any information we are holding on you is incorrect or incomplete, please write to, or email us as soon as possible at secretary@cadfhs.org. We will promptly correct any information.

CADFHS Constitution

NAME: The name of the Society shall be The Chesterfield and District Family History Society.

AIMS of the Society shall be as follows:

1. To promote among all citizens of Chesterfield and surrounding districts a knowledge and understanding of Family History.
2. To assist and encourage members of the Society (and others) in individual research and the study of Family History and to promote joint projects among members researching, transcribing, recording, calendaring and indexing genealogical resource material relating to the Society's area.
3. To devise and maintain for members a programme of educational and social activities connected with the study of Family History and to produce a newsletter and/or magazine containing information and articles periodically.
4. To negotiate with various statutory and other bodies for the provision of improved genealogical research.
5. To provide money by receipt of subscriptions, grants, gifts or any other form of fundraising as the Society may determine from time to time so that the Society will be financially self supporting.

RULES GOVERNING THE AFFAIRS AND BUSINESS.

6. Membership of the Society shall be open without question to any person accepting the statement of aims on the understanding that his or her membership is dependent on their agreeing to pay an annual subscription, such sum to be fixed at a General Meeting on receiving a recommendation from the Committee. Subscriptions will be due on the first day of January each year. Membership shall lapse if the subscription is unpaid three months after it is due.

7. Classes of Membership of the Society shall be determined by the Committee. They may include

1. *Single.*
2. *Joint.*

Joint membership of the Society shall be open without question to a family not exceeding two adult members, living at the same address, providing they accept the statement of aims and on the understanding that joint membership is dependent on payment of the annual membership fee of one and a half times the amount of single membership.

3. *Overseas; persons living outside the United Kingdom.*

4. *Honorary; at the invitation of the Committee, or a resolution carried at a General Meeting.*

8. All members and representatives shall have one vote each with the exception of joint members who shall have two (one vote each).

9. Committee meetings of the Society controlling the affairs and business of the Society shall be as, when and where Committee members so determine, vesting authority to organise and manage the affairs of the Society in the Officers appointed.

10. The Annual General Meeting (A.G.M.) shall be held not later than two months after the end of the Financial Year which will be 31 July each year, to which Officers shall report on their activities during the previous year, as well as reporting on current and planned activities. The Treasurer's report, accompanied by audited Balance Sheet shall be written and circulated at the A.G.M. to all members present. Copies of the Balance Sheet will be included in the first magazine after the A.G.M. Notice in writing of this meeting and the agenda of items to be considered shall be sent to members entitled to vote at least 28 days prior to the event.

Any member wishing to resign from the Committee at the A.G.M. must give at least 28 days written notice of their intent to the Secretary. Nominations for election to the Committee must be in

writing, proposed and seconded, with the consent of the nominee, also handed to the Secretary before the A.G.M.

The A.G.M. shall elect the Officers of the Society namely, Chairman, Vice-Chairman, Secretary and Treasurer, and not more than nine Committee Members. If insufficient nominations have been received to fill the vacancies the Chairman may, at his or her discretion, take nominations from the floor. The terms of office of the Officers and Committee of the Society shall commence with the declaration of the election results at the Annual General Meeting.

All the Society's Officers and Committee shall be eligible for re-election upon completion of their annual term of office.

The Quorum at General Meetings shall be ten members of the Society who are entitled to attend. If a Quorum is not present within 15 minutes of the time appointed for the General Meeting or if during the General Meeting a Quorum ceases to exist the General Meeting shall be adjourned to such time and place as the Committee shall determine.

The Committee must reconvene the meeting and must give at least 28 clear days notice and state the time and place of the reconvened General Meeting. If no Quorum is present at the reconvened General Meeting within 15 minutes of the time specified for the start of the General Meeting then the members present at that time shall constitute the Quorum for that General Meeting.

11. Members who are co-opted to the Committee at a meeting other than the Annual General Meeting shall be required to seek election at the next Annual General Meeting following their co-option.

12. Notices of specially convened meetings concerning the affairs and business of the Society shall be sent to all members not less than 28 days before the meeting takes place.

13. No membership may be terminated by Officers without a majority of two thirds of the votes cast at a General Meeting.

14. Any ten members of the Society may serve notice in writing to the Chairman or Secretary to convene a meeting of the Society members within 28 days providing any such notice actually states the nature of the business to be required to be placed on the Agenda of any such meeting.

15. The Quorum for Committee Meetings shall be six, at least two of whom must be Officers.

16. All matters of the Society shall be, unless otherwise stated in these Rules and Constitution, decided by means of a simple majority vote, in the case of a tied vote the Chairman shall have the casting vote even if he or she has already voted.

17. These rules may only be changed at a special rules revision meeting of the Society, or A.G.M. for which notice of not less than 28 days shall be sent to all members, any changes in the Society shall require the support of at least two thirds of the votes cast.

18. The Society's name shall not be used by any person for any purpose other than on the Society's business or in connection with the Society's activities.

19. Dissolution. The Society may be dissolved by a resolution passed by not less than

three quarters of the votes cast at a General Meeting called for the purpose and for which 28 days notice prior to the meeting has been given in writing. Such a resolution may give instructions for the disposal of any assets held in the Society's name after all debts and liabilities have been paid. Any balance to be distributed as may be decided by the General Meeting, if none is decided by the General Meeting then as the Officers and Committee select. If the Resolution is passed to dissolve the Society, the Officers and Committee members shall remain in office and be responsible for winding up the affairs of the Society.

20. Notices of General Meetings shall be either printed in the Society's Magazine or in writing and sent to members personally, by post or by electronic communications. Notices shall be deemed to have been sent 48 hours after being despatched.

21. Proxy voting may be permitted by members at the discretion of the Society's Officers and Committee when a proposal has been made in advance of any General Meeting.

22. CADFHS adheres to the principles of the Data Protection Act. Any data collected is only kept as long as is necessary and with the individual member's permission. Such information is not shared with any other organization.

Area that CADFHS Covers

We cover the Chesterfield Scarsdale One Hundred Area

You can find the Full List here by clicking on the Link

<https://cadfhs.org/area-covered/>

About Our Meetings

We meet on the first Wednesday
Registration and Welcome 7pm for 7:30pm
A small charge is made.

How do we choose our speakers?

To give our audience a mixed experience of 'Social History and Family History / Genealogy.

Social History to give a mood and a feeling of the way our ancestors lived!

Family History / Genealogy. What research tools are available and where to find them!

Speakers who can give life and experience to the methods of research they have used; to inspire the audience in their own research and to offer ideas.

To enable you to break down those brick walls

Come along and join us and spend some time with like minded people.

Guests are Welcome, so why not invite a friend or two?

See our Programme here: cadfhs.org/monthly-meetings

And Scroll down

Membership

Membership Benefits

Do make the most of your membership please by supplying your email address

- 1) Sharing your interest with like minded people
- 2) Members Handbook
- 3) Monthly meetings - each year with presentations to help learn about or carry out your family history research. Reduced entry for members. *However, you do not need to attend meetings to join the Society, we have many long distance members*
- 4) Surname Interests
An opportunity to share the surnames that you are searching for. Are searchable on-line
- 5) Afternoon member only meetings, a place to help each other, share information
- 6) Member Only Forum (on FaceBook)

Media publications

*Magazines 3 per year, that contains news items and articles of interest to family historians

*Regular eNewsletter - Subject to us having your email address

- 7) Opportunity to get involved in Society activities, to share and learn
- 8) Opportunity to meet other local members with the same research interest
- 9) Opportunity to gain from the research of others and also share information on one's own research
- 10) Opportunity to gain new friends and have great fun!

CADFHS website - 'Members Only' Services area www.cadfhs.org.uk/members_area

This is password protected **Updated and growing all the time.**

- 1) Archive eNewsletters
- 2) Renewing your membership online availability

We are a progressive society and are developing other member resources / activities on an ongoing basis.

A member's society that welcomes you to join us and be involved if and whenever you can.

Without members there is no society!

Members keep our society alive.

Your Membership Subscription and MemberMojo

CADFHS Membership Fees run from January 1st until 31st of December

You can Join as new members or rejoin the society!

Payments can be made:

By Bank Transfer

By Cheque made payable to Chesterfield & District Family History Society

By Cash

By Paypal

Online

By post

At a meeting or Fair. **Continued on next page**

We offer:

Digital UK Individual membership [You will receive your Magazine by email]
Joint membership. [You will receive your Magazine by email]
UK Individual [You will receive your Magazine by post]
UK Joint [You will receive your Magazine by post]

Overseas *Digital only

[About MemberMojo and how to use it.](#)

Mojo is our online membership System
To Join or Renew

Our online **Membership system is called MemberMojo**. Go to this link to Join and renew online. Follow the instructions.

<https://membermojo.co.uk/cadfhs/>

You can then go to your own membership home page

Once on your own home page.



You can do the following:

🏠 / Your Membership

Summary

Membership:	Digital Joint	Name:	This will contain :Name
Membership state:	Active	Email:	Your Email
Expires on:	Thu 31 Dec 2020	Linked Member:	Your Joint member [Spouse]

Options

What you can do in your member area.

My Details View or edit your membership details.	View or Edit
Payments View your payment history.	View Payments
Password Set or change your membermojo password.	Set Password
Membership Card View or download your membership card for printing.	View Card
Additional Membership Start a new membership that shares your email.	New Membership
Admin Notifications Choose to receive a daily summary or when applications require approval.	Edit

Membership Form

New Membership and Renewal Form Chesterfield & District Family History Society



Please Read and make sure you sign this form.

To comply with GDPR [Data Protection] we are obliged to ensure that you are aware of

what we do with the information that you supply.

We do keep it electronically but we do not share your data with any external entities. We do archive your data, this allows us to find your membership number if your membership should lapse.

We keep it for our sole purpose to contact you and the use of surveys so that we can improve our service to you.

Please read our GDPR privacy policy: this can be found on our **Website:**

<https://www.cadfhs.org/privacy-policy/>

New Member / Member signature _____ Membership number if known []

Expire on the 31st of December **Membership fees**

Please Tick you option

Digital UK Individual membership	You will receive your Magazine by email	£10.00
Digital UK Joint membership	You will receive your Magazine by email	£15.00
UK Individual	You will receive your Magazine by post	£14.00
UK Joint	You will receive your Magazine by post	£21.00
Overseas *Digital only		£10.00

* Applies to new overseas members only. Already an O/S member please contact us.

Each year at the AGM the members vote for a 'Local Annual Charity of their choice'. If you would like to make a donation to our charity, please tick here: [] Amount _____

Total amount to pay
£ _____

Membership please tick

GIFT [] NEW [] RENEWAL []

Making your payment can be by CASH / By Cheque or at <https://membermojo.co.uk/cadfhs/>

Make cheques payable to: Chesterfield & District Family History Society

By Post - Treasurer's Details: David Wheatcroft. 381 Worksop Rd, Mastin Moor, Chesterfield, Derbyshire S43 3DH

Add Your Details Here:

Please use **BLOCK CAPITALS**

Mr / Mrs / Miss / Ms

Surname..... Forename.....

Address.....Town / City.....

CountyPost or Zip code.....

Tel Nos inc STD code..... Mobile.....

Email.....

Name of 2nd Family member of 'Joint Account '.....

Go to next Page

Security and Member Privacy at membermojo

Security and Privacy are considered at all stages of design and implementation. Some of the key points are listed here:

- GDPR requires us to validate and identify all third-party services that we may share your data with.
- Your data is stored on servers in a modern, secure, purpose built data centre in the UK.
- All changes are mirrored across backup servers in real time and hourly encrypted backups are sent to a second secure data centre, also in the UK.
- All hosting companies are ISO27001 certified.
- Online payments are transferred directly from the member to your PayPal or Stripe account. No account or card details touch our systems.
- Our mailing list sends email to each member individually. A member receiving email cannot see other member addresses.

Administrator access to your data is controlled by email and password from a verified browser. Selected members can be given read or write access to this data to avoid distributing or storing insecure copies.

Your member data belongs to you. We will never sell or trade any part of this with 3rd parties.

Starting Your Family History

Family History is now one of the UK's favourite hobbies made popular by the television programme "Who Do You Think You Are?" You don't have to be a celebrity to have interesting ancestors. However, if you decide to research your family history it is important to know what records will be useful to you.

1.FIRST STEPS Gather items you already have at home like birth, marriage and death certificates, wills, medals, newspaper cuttings, family bibles, diaries, letters and postcards. If you have family photos try and establish who they are and note on the back. Talk to relatives to see what they know. This will give you some idea of what records you need to look for. Read books and magazines about tracing your family history available from most libraries.

2.BIRTH, MARRIAGE & DEATH CERTIFICATES (Civil Registration) The most important records you will use are birth, marriage and death certificates. In England and Wales registration began on 1 July 1837 and certificates will give you details of when and where the event took place. Birth certificates give the mother's maiden name and marriage certificates give the names and occupations of the fathers. Indexes of Births, marriages and deaths are available to search online or at a local library or Record Office. You will need to buy certificates from the General Register Office. At present they cost £9.25 each. You can do this online at www.direct.gov.uk/gro or ring 0300 123 1837.

3. CENSUS RETURNS Censuses began in 1801 but only name individuals from 1841. They are taken every 10 years and the latest one available is 1911. They will tell you about every member of the family in the household on Census night, their ages, occupations, relationship to the head of the household and where they were born. Local census returns can be viewed at Public Record Offices and at Local Studies Libraries. The census for England and Wales are available on line from www.ancestry.co.uk and findmypast.co.uk

4. WILLS AND PROBATE Wills are often overlooked as a source of useful information for family history research. They list family members and may give facts about family relationships, property and business. In 1858 wills became a state responsibility. Indexes to wills and administrations granted are available on www.ancestry.co.uk for the period 1861-1941. Some indexes can be viewed at Public Record Offices. Copies of wills are available from Postal Searches and Copies Department, Leeds District Probate Registry, York Place, Leeds LS1 2BA. They cost £6 each.

5. PARISH RECORDS Before civil registration began in 1837 records of baptisms, marriages and burials were kept by the Church of England. These registers began as far back as 1538. Like civil registration these records include useful information about the family.

Old registers are kept at Local Record Offices. For any search prior to 1837 the International Genealogical Index (IGI) should be consulted. This covers baptisms and marriages from 1538-1870's. The index is available on www.familysearch.org. and is the best online resource for tracing people before civil registration began. If the Parish Registers are missing or incomplete annual returns of baptisms, marriages and burials were made to the church authorities. These are called Bishops Transcripts (BT's) and can be found at Stafford Record Offices.

6. OTHER USEFUL SOURCES Once you have exhausted the basic sources there are other records that may be available at the Local Record Office or the Local Studies section of the library. Newspapers may contain reports of family events, for example weddings or funerals. Old Local Trade Directories list residents by streets and often give their occupation. Monumental Inscriptions (MI's) give details of gravestones or public war memorials and may have been indexed by local Family History Societies these are available at Local Libraries or County Record Offices. It may be useful as your research progresses to join other Family History Societies as you discover ancestors living in different areas.

7. CADFHS WEBSITE (www.cadfhs.org)

You will need a password to get into the member area and this can be found in your Welcome letter or email.

The website is a moving platform where we will be adding more and more resources to help you in your research.

The member area has Family Tree Connect - tree building area and surname search. Every magazine and eNewsletters ever produced by the society. The constitution, and much more.

8. NEXT STEPS You will now have gathered sufficient material to make a basic family tree. Start with yourself and work backwards to your parents, grandparents and so on. You may decide you want to begin with the surname on your father's side i.e. your name at birth, or you can investigate the female names that are on your tree.

You may be more interested in your ancestor's occupations or the particular area where they lived. It is a personal decision. The most important thing is to enjoy the search for your ancestors and to share the results of your work with others that may be interested.

Places to Visit for Records

Recommend making an appointment so call first

Matlock County Record offices

Tel: 01629 538347

Opening times:

Tuesday to Friday: 9.30am.....5.00pm One Sat per month 9:30am...16:00pm

email: record.office@derbyshire.gov.uk

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Chesterfield 'Local studies' (Library)

New Beetwell Street, Chesterfield

Derbyshire, S40 1QN

Tel: 01629 533400

opening times: Monday - Friday: 9am - 7pm Saturday: 9am - 4pm

email:

chesterfield.library@derbyshire.gov.uk

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Society of Genealogists (SOG)

14 Charterhouse Buildings, Goswell Rd, London, EC1M 7BA, Tel: 020 7251 8799

email: info@sog.org.uk www.sog.org.uk

Opening times Closed Mon-Fri-and Sunday Open Tues-Wed-Sat 10am...18:00pm Thurs 10am...20:00pm

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The National Archive (TNA)

Ruskin Avenue, Kew, Richmond, Surrey, TW94DU

Tel: 020 8876 3444

www.nationalarchives.gov.uk

Opening times Closed Mondays and Sundays

Tues & Thurs 9am...19:00pm

Wed-Fri & Sat 9am...17:00pm

FFHS Federation of Family History Societies

<https://www.familyhistoryfederation.com/>

Ancestral Chart

Ancestral Chart

No. 1 on this chart is
the same person as No. _____
On Chart No. _____

CADFHS

Chart No. _____

BORN PLACE MARRIED PLACE DIED PLACE	CONT. ON CHART _____
	CONT. ON CHART _____
BORN PLACE MARRIED PLACE DIED PLACE	CONT. ON CHART _____
	CONT. ON CHART _____
BORN PLACE MARRIED PLACE DIED PLACE	CONT. ON CHART _____
	CONT. ON CHART _____
BORN PLACE MARRIED PLACE DIED PLACE	CONT. ON CHART _____
	CONT. ON CHART _____
BORN PLACE MARRIED PLACE DIED PLACE	CONT. ON CHART _____
	CONT. ON CHART _____
NAME OF SPOUSE _____	CONT. ON CHART _____

Surname Interests

[Submit Electronically see below Chapman Codes](#) or print of this page

Chesterfield & District Family History Society

Surnames Interests Registration Form

These are shared with our members to find others searching for the same 'Surnames'.

IMPORTANT By filling out the details below you are agreeing for your interests to be published. We identify you by your membership number only.

Only fill this in if you would like to take part? Yes () please tick.

Members Name _____ Member number _____

Signature _____ Please read our privacy policy.

Please print Alphabetically in **BLOCK CAPITALS**

To contact another member please submit your request to:
membership_assistant@cadfhs.org

Please see Chapman codes in your 'Welcome Pack' for the county. E.g. DBY = Derbyshire

Surname	Parish / Town	County	Dates
1.....			
2.....			
3.....			
4.....			
5.....			
6.....			
7.....			
8.....			
9.....			
10.....			
11.....			
12.....			

SUBMISSION send your completed forms to secretary@cadfhs.org

Feel free to add another sheet

Submitting your Family Interests Electronically

You can use this electronic form to add your 'Family History Surname' Interests.

<https://forms.ghle/pmjK7J4nWLNmFLu>

Chapman Codes

County	Use:	County	Use:	County	Use:
Aberdeenshire	ABD	Alderney	ALD	Anglesey	AGY
Angus	ANS	Antrim	ANT	Argyllshire	ARL
Armagh	ARM	Ayrshire	AYR	Banffshire	BAN
Bedfordshire	BDF	Berkshire	BRK	Berwickshire	BEW
Brecknockshire	BRE	Buckinghamshire	BKM	Bute	BUT
Caernarvonshire	CAE	Caithness-shire	CAI	Cambridgeshire	CAM
Cardiganshire	CGN	Carlow	CAR	Carmarthenshire	CMN
Cavan	CAV	Channel Isles	CHI	Cheshire	CHS
Clackmannanshire	CLK	Clare	CLA	Cork	COR
Cornwall	CON	County Durham	DUR	Cumberland	CUL
Denbighshire	DEN	Derbyshire	DBY	Devon	DEV
Donegal	DON	Dorset	DOR	Down	DOW
Dublin	DUB	Dumfriesshire	DFS	Dunbartonshire	DNB
Durham	DUR	East Lothian	ELN	East Riding YKS	ERY
England	ENG	Essex	ESS	Fermanagh	FER
Fifeshire	FIF	Flintshire	FLN	Forfarshire (Angus)	ANS
Galway	GAL	Glamorganshire	GLA	Gloucestershire	GLS
Guernsey	GSY	Hampshire	HAM	Hants	HAM
Herefordshire	HEF	Hertfordshire	HRT	Huntingdonshire	HUN
Inverness-shire	INV	Ireland	IRL	Isle of Man	IOM
Isle of Wight	IOW	Jersey	JSY	Kent	KEN
Kerry	KER	Kildare	KID	Kilkenny	KIK
Kincardineshire	KCD	Kinross-shire	KRS	Kircudbrightshire	KKD
Lanarkshire	LKS	Lancashire	LAN	Leicestershire	LEI
Leitrim	LET	Leix (Queens)	LEX	Limerick	LIM
Lincolnshire	LIN	London (City)	LND	Londonderry	LDY
Longford	LOG	Louth	LOU	Mayo	MAY
Meath	MEA	Merionethshire	MER	Middlesex	MDX
Midlothian	MLN	Monaghan	MOG	Monmouthshire	MON
Montgomeryshire	MGY	Moray	MOR	Nairnshire	NAI
Norfolk	NFK	North Riding YKS	NRY	Northamptonshire	NTH
Northants	NTH	Northumberland	NBL	Nottinghamshire	NTT
Offaly (Kings)	OFF	Orkney Isles	OKI	Oxfordshire	OXF
Peebleshire	PEE	Pembrokeshire	PEM	Perthshire	PER
Radnorshire	RAD	Renfrewshire	RFW	Roscommon	ROS
Ross & Cromarty	ROC	Roxburghshire	ROX	Rutland	RUT
Salop	SAL	Sark	SRK	Scotland	SCT
Selkirkshire	SEL	Shetland Isles	SHI	Shropshire	SAL
Sligo	SLI	Somerset	SOM	Staffordshire	STS
Stirlingshire	STI	Suffolk	SFK	Surrey	SRY
Sussex	SSX	Sutherland	SUT	Tipperary	TIP
Tyrone	TYR	Wales	WLS	Warwickshire	WAR
Waterford	WAT	West Lothian	WLN	West Riding YKS	WRY
Westmeath	WEM	Westmorland	WES	Wexford	WEX
Wicklow	WIC	Wigtownshire	WIG	Wiltshire	WIL
Worcestershire	WOR	Yorkshire	YKS		

CADFHS Website

Visit www.cadfhs.org

Our website is an ever changing platform.

We have a member only area that does have to be logged into.

Important.

***The username and password is the same for every member** and for security reasons, it can only be found in the welcome letter / email you receive when you join.

The username for MemberMojo will always be your given email address followed by the password you registered after following the instructions in the MemberMojo handbook."

**You can enter this by using [your own email address](#) that you gave us when you joined the society.

*The username and password changes annually around March.

**Always keep the email address that we have for you up to date and notify of any changes.

Find us on FaceBook



'CADFHS Member Only Forum' private group on facebook.

If a **FaceBook user already** then: Search for 'CADFHS Member Only Forum' and then ask to join - Or befriend Dena Fanshawe, or Neil Wilson and we can add you to the group.

You may be asked for your membership number.

Would you like to join the FaceBook Member Forum?

Not of FaceBook? But would like to be?

I would recommend that you watch this easy to follow You Tube video, on how to create yourself a personal FaceBook profile.

[Click Here](#) for the video, it will take just a few minutes. *You can watch this video guide as many times as you like. TIP 1. If you lose the link return here.*

Tip 2 skip the ad at the beginning.

Members On-line Library Catalogue

Our Library Catalogue is only available in our Member Only Area of our website

We have a large library content and it is impractical to have it available at our monthly meetings.

How do you access our Member Library Catalogue.

1. Log on to <https://cadfhs.org>
2. LogIN - Member's Area <https://cadfhs.org/wp-login.php>
3. Use the Username and Password sent by Email.

Important Note:
You cannot create your own log in. The Login is the same for every member and is only found in your 'Welcome Letter / Email' and changes each March

Member Only Area on our website

Login details are sent separately.

[CADFHS Members Only](#) ▾

[Log In](#)

[New Members](#)

[AGM's](#)

ETC



You are Logged in as CADFHSmembers ([Logout](#))

- [Log Out](#)
- [New Members](#)
- [AGM's](#)
- [Constitution](#)
- [Case Studies \[Help to Help You\]](#)
- [CADFHS Member's Library](#)
- [Member Data Base of Surname Interests 'NEW'](#)

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<http://www.cadfhs.org.uk/>

How to Use the Library and Index of Contents

Chesterfield & District
Family History Society
C.A.D.F.H.S

1st Edition 2016

Library Content

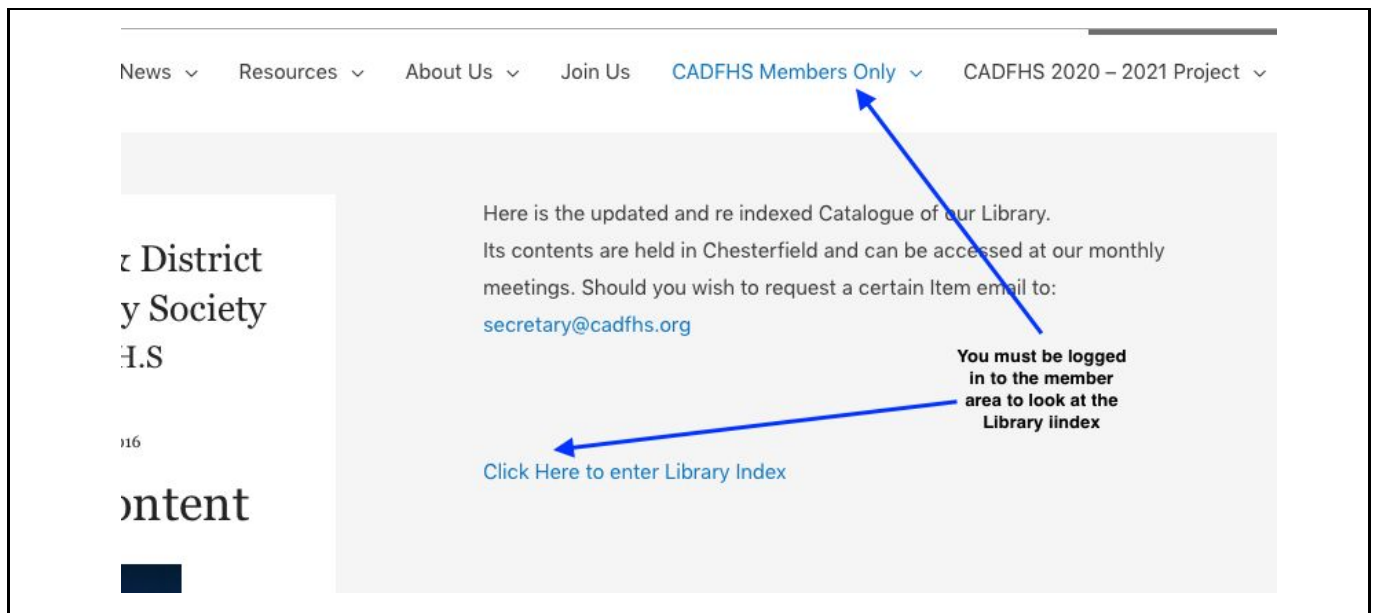


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Here is the updated and re-indexed Catalogue of our Library. Its contents are held in Chesterfield and can be accessed at our monthly meetings. Should you wish to request a certain item email to: secretary@cadfhs.org

[Click Here to enter Library Index](#)

Magnified Below.



Using the 'Library Index' of Content

Go to the Members Library <https://cadfhs.org/cadfhs-members-library/>

How to use the Library	INDEX Content of Library
<ol style="list-style-type: none"> 1. Identify the book that you want to borrow. 2. Make a note of the name. 3. Plan your visit to a monthly meeting 4. Contact the Librarian email: librarian@cadfhs.org.uk 5. Request the book to be available 6. Arrange pick up 7. You will need to be a member to borrow the book 	<ul style="list-style-type: none"> Armed Forces inc Police Census Returns and Substitutes Countries Courts and Criminals Directories Education and Occupations Heraldry Introduction to Family History Maps & Title Deeds Manorial & Historical Miscellaneous Names and Places Photographs Religion & Non conformity & Dissenters Wills & Probate Special (not to be removed box)

Useful Research Sites

Chesterfield & District Family History Society	www.cadfhs.org
Ancestry.co.uk	www.Ancestry.co.uk
Find My Past	www.findmypast.co.uk
Family Search	www.familysearch.org
My Heritage	www.myheritage.com
Guild of One Name Study	https://one-name.org
The National Archives	www.nationalarchives.gov.uk
Genuki Uk & Ireland Genealogy	www.genuki.org.uk
Parish Records	www.freereg.org.uk
Free BMD	www.freebmd.org.uk
UK Free Census searches	www.ukcensusonline.com
Free Census	www.freecen.org.uk
Workhouses in Britain	www.workhouses.org
Forces War Records	www.forces-war-records.co.uk
The Long Trail	www.longlongtrail.co.uk
WW1	www.firstworldwar.com
Find A Grave	www.findagrave.com
One Place studies	www.one-place-studies.org
Cyndi's list of genealogy websites	www.cyndislist.com
Clay Cross and Local History	http://www.claycross.org.uk

Note to Members

We do not circulate committee minutes unless requested individually.

AGM minutes, and all reports will be sent out in the December Magazines of each year.

The Old Scarsdale One Hundred

Apperknowle Arkwright Town Ashover Ault Hucknall Barlborough Barlow Barrow Hill Beauchief Beighton Bolsover Brackenfield Brampton Brimington Brimington Common Carr Vale Chesterfield Clay Cross Clowne Coal Aston Creswell Cutthorpe Dore	Dronfield Dronfield Woodhouse Duckmanton Eckington Elmton Grassmoor Hasland Heath Holmesfield Holmewood Holymoorside Killamarsh Langwith Marsh Lane Mastin Moor Morton Nether Langwith Newbold North Wingfield Norton Old Brampton Palterton	Pilsley Pleasley Poolsbrook Renishaw Scarcliffe Shirebrook Shirland and Higham Staveley Stretton 'Sutton Cum Duckmanton' Sutton Scarsdale Temple Normanton Tibshelf Totley Tupton Unstone Walton West Handley Whittington Whitwell Wingerworth
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